



DIRECTORATE OF GRADUATE STUDIES, RESEARCH AND INNOVATIONS

BU/DGSRI.F22

NOMINATION OF ASSESSORS FOR A DOCTORAL CANDIDATE

1. STUDENT INFORMATION

Title, initials and surname			
Student number			
Year first registered for PhD		Subject	
Title of dissertation			

2. SUPERVISOR(S) INFORMATION

Supervisor

Title, initials and surname			
Email address			
Phone number	Work	Home	Cell
Department			
Occupation and institution [if external]			
Highest qualification obtained			

Co-supervisor

Title, initials and surname			
Email address			
Phone number	Work	Home	Cell
Department			
Occupation and institution [if external]			
Highest qualification obtained			

3. GUIDELINES FOR THE APPOINTMENT OF AN ASSESSOR

- Where no consensus can be reached by the examiners as to the outcome of the examination of a PhD dissertation (during the oral examination), two independent assessors are appointed.
- The independent assessors are appointed by the non-examining chair in consultation with the supervisor(s) on an ad hoc basis for each dispute case.
- The process is managed by the non-examining chair of the examination panel, who acts in accordance with the Faculty's established practices for processing examination results.

- One independent external assessor should be a senior academic appointed at any other university or research institution; while the other independent external assessor should be a senior academic appointed at any international university or research institution outside Uganda.
- Both independent external assessors must be experts in the specific area/field/topic raised by the dissertation.
- A person who was previously associated with or appointed at Busitema University must have not been in service of this university for a period of at least three years before that person can be appointed as an independent external assessor.
- The faculty Dean's office is responsible for sending the copy of the dissertation, copies of examiners' and supervisor's reports and necessary documentation to the independent assessors.
- **IMPORTANT: Only an electronic version of the dissertation and supporting documents will be sent to the assessors, who are welcome to print their own hard copies.**

Independent external assessor 1 (Uganda)

Title, initials and surname					
Email address					
Secondary email address					
Phone number	Work		Home		Cell
Institution					
Department / Occupation					
Highest qualification obtained					

Independent external assessor 2 (International)

Title, initials and surname					
Email address					
Secondary email address					
Phone number	Work		Home		Cell
Institution					
Department / Occupation					
Highest qualification obtained					

Signature of Departmental Chair

Date

[This completed and signed form must be emailed to dgsri@adm.busitema.ac.ug, preferably in Word format]